

**City of Winder
City Council Meeting
Winder Community Center
113 East Athens Street
May 7, 2013
6:00pm**

The regular work session of the City of Winder Mayor and Council was held this date with the following present:

Present: Mayor David Maynard

Councilmember's: Alfonza Brown
Bob Dixon
Larry Evans
Sonny Morris
JR Parrish
Travis Singley

Administrative Staff: City Administrator Don Toms
Major Jim Fullington
Fire Chief Matt Whiting
Utilities Director Roger Wilhelm
Finance Director Leslie Henderson
City Clerk Gloria Andrews
Administrative Specialist Rebecca Bowen

Mayor Maynard called the council meeting to order at 6:00pm. Councilman Evans delivered the invocation and Mayor Maynard led those present in the Pledge of Allegiance to the flag.

Minutes Approved

The April 1, 2013, work session and the April 2, 2013, regular council meeting minutes were approved as presented. Councilman Morris made the motion to approve the minutes. The motion was seconded by Councilman Brown and passed by unanimous vote.

Citizen's Input

Mr. Lewis Curlee, owner of Dali Mama Consignment Shop: Parking Issues, Downtown Winder.
Mr. Curlee was not present.

Financial Report

Finance Director Leslie Henderson reviewed the April Financial Status Report. April 2013, the tenth month of Fiscal Year 2013, represents 83% of the fiscal year. Ideal Revenues for this period should be equal to or greater than 83% of the annual budgeted revenues while ideal expenditures should be equal to or less than 83% of the annual budgeted expenditures.

General Fund Revenues collected were 87% of the total budgeted revenues while operating expenditures were 62% of total budgeted expenditures. Enterprise Fund Revenues collected were 83% of the total budgeted revenues while operating expenses were 58% of total budgeted expenses.

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Ms. Henderson stated that the Finance Department had been awarded the GFOA award for the current fiscal year's budget.

Police Report

At this time, Major Jim Fullington reviewed the April 2013 monthly crime report, traffic stats, and code enforcement activities, along with recent and upcoming activities. (See Council packet for report.)

Fire Report

At this time, Fire Chief Matt Whiting reviewed the April 2013 monthly Fire Department report, along with recent and upcoming activities. (See Council packet for report.)

Street Department Report

Director Ken Chalker was not present at the meeting.

Utilities Department Report

At this time, Director Roger Wilhelm updated the Council on the four categories of the Utilities Department; Administrative, Regulatory Compliance, Meter Services, Construction & Maintenance for water and gas. He reviewed recent and ongoing projects within the department. (See Council packet for report.)

Recognition Item(s)

Employee Recognition: Roger stated that both employees, Tyre Martin and Jeff Childs are in the Utility Department's Meter Services Section and represented Winder, for the first time, in the State Meter Madness Championship Competition. The competition is sponsored by the American Water Works Association and competitors from all across the United States and Canada compete on a state level. The goal is to take a fully functioning meter, which is broken down in about forty parts and they see how quickly they can reassemble it. They accomplished this in about 40 seconds with Tyre placing 4th and Jeff placing 6th in the competition. Roger thanked Jeff and Trye for their hard work within the department and for representing Winder so well at the competition.

At this time, Mayor Maynard asked Mr. Toms to present the following voting items to the Council.

Voting Item(s)

1. Code of Ordinances, Chapter 2 Administration: City Administrator, Second Reading: To amend the section in regards to the roles and duties of the City Administrator.
Councilman Parrish made the motion to approve the second reading of the ordinance. The motion was seconded by Councilman Morris and passed by unanimous vote.

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2. Code of Ordinances, Chapter 5 Building and Building Regulations, First Reading: To amend section 5-22 regarding fire district boundaries, to provide for fire alarm systems in dwelling units. Mr. Toms stated that the ordinance had been reviewed by Chief Whiting and City Attorney John Stell.
Councilman Singley made the motion to approve the first reading of the ordinance. The motion was seconded by Councilman Evans and passed by unanimous vote.
3. Streetscape Lighting: There are a total of 46 decorative street lights to be installed within the Streetscape project. It was the consensus of the Council at the May 6, 2013 work session that option 3 is the one of choice; cost for the LED lighting is \$383,200.00 with an estimated monthly charge of \$644.00. Total cost after 20 years: \$537,760.00.
Councilman Morris made the motion to approve the option that requires an upfront installation charge; lighting option 3. The motion was seconded by Councilman Dixon and passed by unanimous vote.
4. Resolution R-6-13: To establish a fire tax millage rate for 2013, this shall be 3.0 mills.
Councilman Singley made the motion to adopt the resolution. The motion was seconded by Councilman Brown and passed by unanimous vote.
5. City of Winder Reader-Board Sign: Recommend that the City Council allow the City Administrator to move forward with the City's Gateway sign approved at the April 2, 2013 meeting, to be located on City property at the corner of Punkin Junction on Loganville Highway, (Hwy 81), not to exceed \$58,000.00 from the hotel/motel tax fund.
Councilman Parrish made the motion to move forward with the purchase of the sign with funds taken from the hotel/motel taxes, not to exceed \$58,000.00. The motion was seconded by Councilman Evans. At this time, Mr. Dixon explained that the funds from the hotel/motel taxes can only be used for specific purposes such as advertising and the sign falls within those parameters. After Mr. Dixon concluded with his comment, Mayor Maynard asked for a vote and it was unanimous.
6. Relocation of City Hall: To designate the 25 East Midland Avenue Building as City Hall.
Note: All work sessions and council meetings will continue to be held at the Winder Community Center located at 113 E Athens Street.
Councilman Brown made the motion to designate the 25 East Midland Avenue Building as City Hall. The motion was seconded by Councilman Singley and passed by unanimous vote.
7. Southern Circuit Tour Contract: The contract and payment (\$5,500.00) allows for advertising, scheduling per diem for the filmmakers, and distribution of films. It will be offset by an automatic NEA Grant of \$2,400.00 upon submission of the signed contract.
Councilman Dixon made the motion to approve the contract. The motion was seconded by Councilman Brown and passed by unanimous vote.
8. TruGreen Landcare: To maintain City right-of-ways to include May and Broad Street.
Mr. Toms stated that should the City be unhappy with the performance of TruGreen, the contract may be terminated with a 30 day written notice and would include a monthly maintenance cost of \$1,850.00.

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Councilman Morris made the motion to approve the contract. The motion was seconded by Councilman Parrish and passed by unanimous vote.

9. Service Delivery Strategy Agreements: Raymond Dickey to assist the City of Winder with the agreements.

Mr. Toms asked that the Council authorize the Mayor to establish an as needed agreement with Mr. Dickey to assist the City with service delivery.

Councilman Brown made the motion to approve the assistance of Mr. Dickey with Service Delivery Strategy Agreements and to authorize the Mayor to establish the agreement. The motion was seconded by Councilman Parrish and passed by unanimous vote.

10. Annexation / rezone request submitted by applicant, S W East Winder, LLC and owners, Harris and Patricia Hardegree for +/- 0.99 acres located at 75 Monroe Highway also known as parcel # XX091-001. The request is for annexing / rezoning from the current Barrow County AG (Agricultural) Zone to the City of Winder B-2 (General Commercial) Zone.

Councilman Evans made the motion to approve the annexation. The motion was seconded by Councilman Singley and passed by unanimous vote.

11. Annexation / rezone request submitted by applicant, Claudette M. Parham and owners, Claudette M. Parham and Denise M. Cooke for +/- 3.0 acres located at 670 Loganville Highway also known as parcel # XX070-012. The request is for annexing / rezoning from the current Barrow County AR (Agricultural Residential) Zone to the City of Winder A-1 (Agricultural) Zone.

Councilman Brown made the motion to approve the annexation. The motion was seconded by Councilman Morris and passed by unanimous vote.

12. Annexation / rezone request submitted by applicant, Peoples Equity Partners, LLC and owner, Charles O. Maddox Jr. Testamentary Trust IV. for +/- 112.821 acres located on Exchange Boulevard, Harry McCarty Road and Highway 316 also known as parcel # XX074-041. The request is for annexing / rezoning from the current Barrow County C-3 (Commercial) Zone to the City of Winder B-2 (General Commercial) Zone.

Councilman Parrish made the motion to approve the annexation. The motion was seconded by Councilman Brown and passed by unanimous vote.

13. Annexation / rezone request submitted by applicant, Peoples Equity Partners, LLC and owner, Betty Jo Maddox Trust for +/- 0.843 acres located at 411 Carl-Bethlehem Road also known as parcel # XX074-033. The request is for annexing / rezoning from the current Barrow County AR (Agricultural Residential) Zone to the City of Winder R-1 (Single Family Low Density Residential) Zone.

Councilman Morris made the motion to approve the annexation. The motion was seconded by Councilman Evans and passed by unanimous vote.

14. Annexation / rezone request submitted by applicant, Peoples Equity Partners, LLC and owner, Betty Jo Maddox Trust for +/- 1.647 acres located at 399 Carl-Bethlehem Road also known as parcel # XX074-034. The request is for annexing / rezoning from the current Barrow County AR (Agricultural Residential) Zone to the City of Winder MH (Mobile Home Residential) Zone. This property is proposed to be split to form two lots.

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Councilman Singley made the motion to approve the annexation. The motion was seconded by Councilman Evans and passed by unanimous vote.

15. Alcoholic Beverage License for beer and wine by the package for Glenn Alton Jackson, Jr., Divine Food Mart, Inc. dba Sunoco Food Mart located at 183 West Athens Street. This is a change in management and officers of the corporation.

Councilman Morris made the motion to approve the license. The motion was seconded by Councilman Singley and passed by unanimous vote.

16. Alcoholic Beverage License for a Beer and Wine Caterer's license for Randi Leigh Walden, The Screen Door located at 133 West Athens Street Suites A and B. The Alcoholic Beverage License for Beer and Wine for consumption on premises was approved by the City Council at the February 5, 2013 meeting.

Councilman Parrish made the motion to approve the license. The motion was seconded by Councilman Brown and passed by unanimous vote.

17. Alcoholic Beverage License for Beer and Wine by the drink and Caterer's License for Jasmine Akeia Kilgore, Jazzy's Restaurant & Sport Lounge, LLC located at 243 North Broad Street Suite A (former location of BT's Big Times). This is a new business.

Councilman Morris made the motion to approve the license. The motion was seconded by Councilman Dixon and passed by unanimous vote.

18. Event Permit: Juneteenth Festival sponsored by the North East Georgia Black Leadership Council on June 8, 2013 from 11:00am until 5:00pm at the Winder Pavilion.

Councilman Brown made the motion to approve the event permit. The motion was seconded by Councilman Evans and passed by unanimous vote.

19. Event Permit: Bulls and Barrels Rodeo sponsored by the Barrow County Builders Association. The rodeo will take place on June 7 and 8, 2013 from 12:00pm until 11:00pm. It will be located off of Exchange Boulevard between Regional First Care and Carmike Cinemas. It is recommended that a minimum of two additional police officers be required to assist with the crowd and parking as previously approved for April 26 and 27, 2013, which was re-scheduled for June 7 and 8, 2013.

Councilman Dixon made the motion to approve the event permit with an alternate date of Sunday, June 9, 2013 should there be inclement weather. The motion was seconded by Councilman Parrish and passed by unanimous vote.

20. Event Permit: The Spring Concert Series sponsored by the Winder Downtown Development Authority on May 17, 2013 and June 14, 2013. The concerts will begin at 6:00pm and conclude at 11:00pm. The concerts will be held at the Gazebo Parking Lot and a street closure is requested of East Candler Street from Broad Street to North Jackson Street.

Councilman Dixon made the motion to approve the event permit with the road closure request. The motion was seconded by Councilman Evans and passed by unanimous vote.

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21. Property Acquisition: Approval for purchase of property at 83 East Candler Street from Mr. David Jackson.

Councilman Parrish made the motion to approve the property acquisition stated above. The motion was seconded by Councilman Brown and passed by unanimous vote.

Note: The property was purchased for a price of \$75,000.00 and financed for three years with annual payments of \$25,000.00 each.

At 6:40pm, Mayor Maynard adjourned the May 7, 2013, council meeting.

Mayor

Date

City Clerk

(SEAL)